

Bethel Community Services Foundation

Nonprofit Response Round Two Grant Program



BETHEL COMMUNITY SERVICES
FOUNDATION INC.



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Nonprofit Response Round Two Grant Program Introduction

In July 2020, the City of Bethel received funding from the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act. Local needs were classified into broad categories of government, business, and nonprofits. The City solicited public feedback and assessed the requirements and needs of each sector, with the goal of producing a set of responsive programs to ensure that we successfully distribute and manage CARES Act funds to best serve the citizens of Bethel.

Bethel Community Services Foundation is using \$200,000 to establish the second round of the Nonprofit Response Grant Program. This program will be a competitive grants process with a deadline of Friday, March 26 at 5:00 pm.

Due to the limited funds available, this second round of the program has identified priority funding areas and adjusted the award size in order to maximize impact.



The Nonprofit Response Round Two Grant program is limited to nonprofits that are impacted by COVID-19. Proposed projects must fit into one of the Eligible Expenditure Categories defined by Treasury. That list and nonexclusive examples are provided in the Eligible Expenses section of this guide.

Key Considerations

The CARES Act requires that payments are used to cover costs that:

- 1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19).
- 2) Were not accounted for in the State of Alaska or City of Bethel's budget as approved on March 27, 2020.
- 3) Were incurred during the period that begins on March 1, 2020 and ends on December 31, 2021. **BCSF has established a 12/15/21 expenditure deadline with this program.*

Rules

The Nonprofit Response Round Two Grant Program is open to nonprofits that provide services to residents of the City, regardless of where the nonprofit has its main office - though the nonprofit must have a physical or service presence within the City of Bethel - and regardless of whether the local chapter or affiliate is part of a larger statewide or national organization.

This program is open to all qualifying nonprofits. Nonprofits that applied for or obtained other state or federal COVID-19-related assistance are eligible to apply, but funds requested from this program must not be duplicative. Reporting requirements for this grant program will be shared when grants are awarded.

Past recipients of the Nonprofit Relief & Recovery program grants and Round One of the Nonprofit Response grants are eligible to apply.

Applicants will need to certify that the information provided is true and accurate, and agree to assist in the verification of information provided in the application and to provide additional information to BCSF if requested.

Appeals must be submitted to Michelle DeWitt at BCSF, in writing, within 10 days of the determination letter date. Additional information will be provided in future communications.

The names of nonprofits that receive grants and the amounts and purposes for which they receive the funding will be considered a public record.

The requirement that expenditures be incurred "due to" the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. Funds may be used for purchasing assets that will be used in the short term for public health purposes, even though they may outlast the crisis— for example, a house used for temporarily quarantining people seeking lodging at a shelter.

Organizations can receive CARES Act funding from multiple sources, but the funding cannot be duplicative. Requests for funding from this Nonprofit Response Round Two Grant Program cannot be used for projects already funded through the Paycheck Protection Program (PPP), Economic Injury Disaster Loan emergency advance program (EIDL), AK CARES small business loans, previous rounds of CARES Act-sourced funding offered by Bethel Community Services Foundation or other CARES Act-sourced funding.

Any expenditures that are not determined to fit within the six categories described in the Eligible Expenses section will require repayment from the grantee. Grant reporting may require submission of receipts for all expenses to confirm eligibility.



Eligibility

Eligibility rules for the Nonprofit Response Round Two Grant Program are as follows:

- Nonprofits that are based in Bethel and provide services to residents of the City. The nonprofit must have a clear, demonstrated physical or service presence within the City of Bethel.
- Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.
- The grants will be available only to IRS certified 501 nonprofits to include (c)3, c(5), c(19), c(23), 501(e), 501(k); (c)4 and (c)6 organizations are allowed, but these funds cannot be utilized for lobbying or advocacy
Fiscally-sponsored projects, including those sponsored by BCSF, will be eligible to apply
- The nonprofit must have been in operation serving City of Bethel residents since at least January 1, 2019
- The grant funds must be fully expended by December 15, 2021
- A majority of the group's local board of directors or local advisory board and its officers must be Alaska residents. A local affiliate of a national organization must have a local advisory or governing board
- Faith-based nonprofits and religious institutions are eligible to apply
- The program is limited to nonprofits economically damaged by the COVID-19 public health emergency. Your organization must have experienced a loss of revenue caused by required closures and/or cancellations of services/programs associated with the COVID-19 pandemic AND/OR have incurred or will incur expenses in direct response to the Coronavirus public health emergency in one of or more of the six categories provided on Pages 6-7
- Must provide a most recent IRS Form 990 (2018 or 2019). For those nonprofits that do not file with the IRS, BCSF will accept an audited financial statement or an unaudited statement by a third-party preparer

Questions?

Contact Lisa Whalen at covidnonprofit@bcsfoundation.org or call 907-543-1812.

Nonprofit Response Round Two Grant Program

This competitive program will allow nonprofits to request funds for adaptation during this public health crisis. A total of \$200,000 has been allocated for this program and the maximum grant request from an applicant is \$50,000. This program is designed to help nonprofits serve their stakeholders through the upcoming months of the pandemic.

Creative programming solutions, collaborations, continuation of services otherwise jeopardized by pandemic-related events (such as programs or services impacted by a lack of fundraising or earned revenue opportunities), support for elders and the homeless, food security, purchases related to COVID-19 needs, facility modifications, child care adaptations to help employees return to workplaces, work-from-home adaptations and more- this program is designed to assist Bethel nonprofits achieve their specific and broader missions in the context of COVID-19.

This program is not a “revenue replacement” program; requests must develop a budget that details the eligible use of funds.

Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.

Prioritization will be given to organizations that are providing programs and services in the following areas: critical services such as emergency shelter, food security, crisis/emergency responses, critical communications and educational services and community wellness efforts that are adapting to preserve the function of community through the pandemic.

Deadline: March 26, 2021 at 5 pm.



Bethel Community Services Foundation reserves the right to amend any criteria or procedures as may be required if new city, state or federal guidelines are issued. Organizations that have received CARES Act funding from other sources are eligible to apply for this funding, but the funding cannot be duplicative.

Eligible Expenses

Nonprofits applying for the Nonprofit Response Round Two Grant Program may apply for assistance in mitigating COVID-19-related economic damage OR for eligible expenditures incurred as a result of COVID-19. Nonprofits must ensure that expenses meet the eligibility criteria below:

Eligible Expenditure Category	Nonexclusive Examples of Eligible Expenditures	Possible Focus Areas
Medical	<ul style="list-style-type: none"> Emergency medical response expenses, and expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment 	<ul style="list-style-type: none"> Health-serving organizations including medical, behavioral health, etc. Meal delivery and distribution services for vulnerable senior groups Emergency responses/responder costs
Public Health Expenses	<ul style="list-style-type: none"> Acquisition and distribution of medical and protective supplies Medical personnel, public health/safety workers Disinfection of public areas and facilities Public safety measures undertaken in response to COVID-19 Quarantining individuals 	<ul style="list-style-type: none"> Public health communications via public media Procurement of PPE Purchase of assets that are for immediate use for response/quarantine
Payroll Expenses	<ul style="list-style-type: none"> For public safety, public health, health care, human services and similar employees whose services are substantially dedicated to mitigating or responding to COVID-19 	<ul style="list-style-type: none"> Priority given to nonprofit organizations providing residential services and supports; behavioral health clinical services and supports and organizations that provide critical housing and needed support services to maintain stable housing for vulnerable populations
Expenses of Actions to Facilitate Compliance	<ul style="list-style-type: none"> Food delivery to residents, including, for example, senior citizens and other vulnerable populations Facilitation of distance learning, including technological improvements, connected with school and other organizational closings Telework capability for employees 	<ul style="list-style-type: none"> Priority given to organizations addressing food security, including procurement, shipping, storage, transportation, and delivery costs related to ensuring people have food Includes costs of outreach and assistance to people who need food support due to the crisis but may not have accessed services in the past and are unfamiliar with public assistance

Eligible Expenses

Eligible Expenditure Category	Nonexclusive Examples of Eligible Expenditures	Recommended Focus Areas
Expenses of Actions to Facilitate Compliance, <i>Continued</i>	<i>Continued from previous page</i>	<ul style="list-style-type: none"> • Encourage innovative proposals, e.g. a service provider who enhances capacity by adopting telehealth or other distance delivered service practices, expands hiring practices to include remote employees, or creating positions to assist quarantined residents, disinfect areas, deliver food, ensure public compliance, or changing hiring practices, etc. • Include costs of adapting practices for public health purposes such as quarantine housing, travel costs, procurement of PPE, etc. Priority given to organizations that address child abuse and neglect, behavioral health and domestic violence • Includes Internet connectivity and distance learning/telework projects, including training employees for telework and remote working capabilities
Expenses Associated with the Provision of Economic Support	<ul style="list-style-type: none"> • Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures • Unemployment insurance costs related to the public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise 	<ul style="list-style-type: none"> • Includes organizations providing technical assistance for nonprofits to access relief funding, etc. • Includes funding for post-award technical assistance to grant recipients related to allowable expenditures, guideline interpretation, etc.
Other Reasonably Necessary Expenses	<ul style="list-style-type: none"> • Other expenses reasonably necessary that can be tied back to COVID-19 	<ul style="list-style-type: none"> • Includes child care and youth programs that will enable parents/caregivers to return to work • Includes organizations working under increased pressure due to impacts of COVID-19 • Includes libraries and arts and cultural organizations that house or offer youth or social service programming that is necessary to the function of community

Application Process

Applications may be submitted in a variety of ways:

1. **Online** at bcsfoundation.org/covidnonprofit
2. **In-Person** at the BCSF office at 1795 Chief Eddie Hoffman Highway.
3. **USPS** Mail to BCSF at PO Box 2189 Bethel, AK 99559. Application must be postmarked by 5 p.m. on the date of the deadline.
4. **Email** to covidnonprofit@bcsfoundation.org
5. **Fax** to BCSF at 907-543-1826

Deadline

Nonprofit Response Round Two Grant Program

March 26, 2021 at 5:00 pm

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